



WILLIAMS-GLOBAL.com

Dear Valuable Customer:

Williams Global would like to let you know that it is that time of year again! Beginning, on February 1st, we will begin our tax preparation services. We want to thank-you for your business last year by offering you a \$5.00 off discount this year. Below are our rates for the year:

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## **OUR RATES HAVEN'T INCREASED in YEARS!!!!**

**Personal Taxes - \$74 includes your Individual Federal & State Returns; \$10 additional charge for a side business schedule and additional state returns. PLEASE COMPLETE AND SEND US THE PERSONAL INFORMATION FORM each year.**

**Kids Taxes - No charge for your kid's tax return up to 21 years of age; \$10 additional amount for Efiling kid's return.**

**Corporate & Non-Profit Taxes - \$159 for most Corporate Federal & State Returns (additional amount for compiling your Earnings information). ALL CORPORATE RETURNS ARE DUE ON MARCH 15<sup>th</sup>....not April 15<sup>th</sup>!!!**

**Business Receipts???** – there will be an extra charge to summarize and return your business receipts. When at all possible we ask that you summarize your business receipts and complete the Business Information form. This will save us time and save YOU money!

**Amended Taxes - \$74 includes your Individual Federal & State Returns.**

**Electronic Filing - \$20 for Federal Filing in advance; \$20 for State Filing in advance; \$35 to file both (The Electronic Filing fee MUST be paid BEFORE we can file your return.)**

**(Please note that the Electronic Filing Service is a service of the IRS and the specific State Department of Revenue. Williams Global does not profit from the Electronic Filing service and has no control over the process once your return has been filed. You should receive your refund in 7-10 days with direct deposit or within three weeks if a refund check is requested. Normal return time when not Electronic Filing is 6 – 8 weeks.)**

\* Make checks payable to Williams Global.

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As a general rule, we will have to file an extension for any taxes received after April 10<sup>th</sup>. But, we will make every effort to prepare your taxes before the deadline or very soon after the deadline. So, contact us early and avoid the last minute rush!

You may mail your tax information to us at:

Williams Global  
2225 Big Pine Drive  
Matthews, NC 28105

Or, request a “FREE” POSTAGE PAID ENVELOPE, from our website, to use to send us your tax documents.

Visit us at: [Williams-global.com](http://Williams-global.com) for more information