NOTICE TO ALL TAX CLIENTS

The IRS is cracking down on tax professionals for preparing fraudulent tax returns. Tax professionals are being held responsible for some of the tax returns they prepare when they have not gotten "hand-written" documentation from their clients supporting the amounts claimed on their tax return. Therefore, tax professional are being urged to communicate their policy with their clients.

OUR POLICY

Disclaimer: When we prepare your tax return we are using ONLY the numbers you provide and approve. By signing your tax return you are signing that "your" numbers have been entered on your tax return and you are accepting all responsibility for the numbers entered.

IRS AUDITS

If your tax return is ever audited we will assist you by making copies of your prior tax returns, reviewing the details of your audit and providing you with any work-papers we may have on file, however we can not attend your audit or represent you in front of the IRS. It will be your responsibility to represent yourself or seek representation in the event your tax return is selected for audit. Less than 1% of the tax returns prepared by our company have ever been audited and 0% have been audited due to our mistakes, a miscalculation or a misapplication of the tax rules. Our tax software is 100% approved by the IRS and will alert us to any mistakes during preparation. However, you are responsible for the amounts you provide us.

SMALL BUSINESS CLIENTS

Please do not send us your receipts, bank statements, etc. Please ONLY send us the Business Information sheet included in your package. When you send receipts we have to mail them back and often times the postage can be quite expensive. At any rate, we use the amounts directly from your Business Information form to prepare your tax return. If you are unsure of the amounts to put on the Business Information form, you may want to consider using a bookkeeping service. (This does not apply to our monthly bookkeeping clients or clients that utilize our accounting service.)