

WILLIAMS GLOBAL TAX SERVICE

Rental Property Form

Please use another form if you have additional properties.

Please FULLY complete this Rental Property Form to qualify for the lower preparation rate. This form can be handwritten or typed.

PART 1: Property Description

	Property 1	Property 2	Property 3
Is this the first year rented? *	NO / YES	NO / YES	NO / YES
Enter the Property Address			
(continue) City, State, Zip			
Days Rented to Tenant (approx)			
Personal Use Days (approx)			
Business Miles Driven			

PART 2: Income & Expenses

Income			
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Expenses

Advertising			
Travel Cost			
Cleaning & Maintenance			
Commissions Paid			
Insurance			
Legal/Professional Fees			
Management Fees			
Mortgage INT Paid to Bank			
Other Interest			
Repairs			
Supplies			
Taxes			
Utilities			
HOA Fees			
Depreciation **	DO NOT ENTER	DO NOT ENTER	DO NOT ENTER

Total Expenses	-	-	-
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PART 3: New Capital Additions

New Capital Additions ***			
New Capital Additions ***			

* If this is the first year rented, download the ADD NEW PROPERTY form from our website

** Your Yearly Depreciation Expense will be calculated and added to your taxes

*** Enter the amount for any new capital additions (i.e., fence, roof, additional room)

Please do not modify this form.